



## Open for Business?

Get the Jump on your Competitors....

access and manage your information when you need to!

### **The Problem – the challenge for small business**

Small business needs to be more capable, more versatile, more mobile and more adaptable than its competitors. Management and staff need to be able to make better, faster decisions and do more tasks. We need to be able to schedule meetings, take notes and share documents with anybody from any location at any time – however we don't have the resources and the luxury of sophisticated computer systems to support us.

- I find it difficult to find what I am looking for
- I waste a lot of valuable time searching for information
- I am not making the best use of my information
- I need to know my information is safe and secure
- I am sick and tired of spending time integrating changes from documents I have sent to other people on the project
- I don't have a huge budget to spend on IT
- I can't share large files with my team and my clients - my email client won't let me
- How do I work out which is the correct version?

Are you saying any of these? Then you need Our Global Office....

### **The Answer – Our Global Office**

With the Our Global Office hosted office and an internet connection, small businesses are able to work from anywhere, anytime. You can see team projects, access your information and retrieve and share your documents from any place at any time.



### **What is it?**

Our Global Office is a hosted service in which you can access your information in a secure environment from anything that has an Internet connection. We set up your site and provide you with 3 months hosting, complete with three months of our Gold Support package. At the end of three months you can cancel any time!

### **The Value Proposition for you and your business**

- Reduce your IT and office costs - pay by the month
- Reduce risk - no costly hardware or software to be purchased just because you may use it
- Increase productivity - improve the management of your corporate information
- Do more with less - Use your information more effectively
- Information is knowledge - and knowledge is power....

## What's Included in the Standard Package?

- 3 months hosting of shared workspace
- 3 months access to our gold level service
- All set up done for you
- Site that you can access anywhere, anytime
- Unlimited users and unlimited sites – add as many people and sites as you want and need!
- Your Global Office can grow with you (initially 2Gb data – more can be added as required)

Description	Cost	Total Cost
3 months hosting (2Gb)	3 x \$99 per month + \$99 set up <i>\$99 per month from 4<sup>th</sup> month – cancel anytime after initial 3 months</i>	\$396
3 months Gold Level Support including access to Knowledge Base	3 x \$147 per month <i>\$147 per month from 4<sup>th</sup> month – cancel or change plan anytime after initial 3 months</i>	\$441
Initial Set up	\$550 per site	\$550
Customised workspace	\$750	\$750
<b>Total</b>		<b>\$2,137 value</b>
<b>Cost for the package</b>		<b>\$997 – You Save \$1,140</b>

**Tax Invoice:** ABN: 75 089 625 436 This document will become your **RECEIPT / TAX INVOICE** when completed & payment is made in full so please keep a copy for your records.

**Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Suburb:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Post Code:** \_\_\_\_\_ **City:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

### PAYMENT DETAILS:

**Name of Card:** \_\_\_\_\_ **Credit Card No:** \_\_\_\_\_

**Package Cost:** \$ \_\_\_\_\_ **Expiry Date:** \_\_\_\_\_ **CCV Code:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

By signing the following I confirm that I am aware that I will be charged \$246 per month (\$99 hosting and \$147 gold support) from the 4<sup>th</sup> month until such time I cancel or change my account. Payment will be made through PayPal and I can change my payment details anytime up to the due date of the next payment. I also confirm acceptance of all Terms and Conditions associated with this service. \*

\_\_\_\_\_  
Name Signature Date

\* Please note that all Terms and Conditions are at: [www.ourglobaloffice.com](http://www.ourglobaloffice.com)

\*\* Refunds for all packages are available up to 5 business days from the date of purchase.